

**Madhya Pradesh Public Service Commission
Indore
ANSWER BOOK SCANNING AND ON SCREEN MARKING SYSTEM**

PreBid Meeting Held on 7th-Nov-2016

No	Content of RFP	Bidders Query/Suggestion	MPPSC Response
1	2 PART-I: INVITATION OF BIDS & BID PROCESSING 1. BID INVITATION	Bid due date Extension	One week extension, Bid due date will be 08-dec-2016(Thursday)
2	Number of Students	Request you to kindly share the total number of students appearing for the exams every year.	Advertise number of post multiply by 15 times.
3	Subjects per Student	Request you to kindly share the total number of subjects per student.	9-Copy for State Civil Services (6 Subjects) 2-Subjects for State Forest Services 2-Subjects for State Engineering Services
4	Pages in Answer book	Request you to kindly share the total number of pages in the answer book.	1- State Civil Services mains examination 3 papers (2 copy 36 pages each) answer books & 3 papers with 48 pages answer books 2- State Forest Services 2 paper with 48 pages 3- State Engineering Services 2 paper with 48 pages (Excluding front and last page)
5	Number of Evaluators	Request you to kindly share the total number of evaluators.	Evaluator will be 80-100
6	Number of Examinations per year	Request you to kindly share the number of times examinations are conducted per year.	One examination for each (SCS, SFS and SES)

7	OMR Sheet	Does the answer book come with OMR sheet. if yes, are barcodes pre printed on them?	NO OMR Sheet, All are subjective type answer script
8	Number of Scanning Locations	As per the RFP, answer scripts will be scanned and uploaded into the system. Please provide clarity on the number of locations where the scanning activity will be carried out	MPPSC Indore
9	Backlog Scanning	Will backlog scanning be part of the current scope. If Yes, what will be the volume for Backlog Scanning.	There is no BACKLOG Scanning
10	Training	How many users will need to be trained as part of current project scope.	80-100 Users
11	Scanning Mode	Request you to please clarify whether the scanning mode would be grey or colored.	Coloured Scanning
12	Volume of the scan	Request you to kindly share the total number answer sheet for the scanning.	Please refer 3. PART III: TERMS OF REFERENCE
13	Tearing of First Page	Will they allow tearing of first page from the answer script	Book Scanning required
14	Portability of Data	This requirement in the SOW is not clear	Data should be portable from one system to another system and available for different application access.
15	Page no 23/80, 4.4 SHORT LISTING AND SELECTION OF BIDDER 4.4.8	we request commission to consider opening of the commercial bid in front of all qualifies bidders	YES, COMMERCIAL BID OPENING WILL BE FRONT OF ALL THE QUALIFIED PRESENTS BIDDERS.
16	Page 63/80 1.8 Performance Guarantee Value	We request the board to mint the Performance Guarantee Value to the 15%.	Answered in another query

17	PAGE No 59 of 80 32. IMPOSITION OF PENALTY	Unscanned pages means in PENALTY Clause	Unscanned pages means the pages left while scanning at the scanning center.
18	3. PART III: TERMS OF REFERENCE PAGE: CLAUSE:28.6	Needs clarity whether the security is related to user level authentication or physical level security . Also please provide clarity about the alerts.	It's a both type of security, Alert are related to system if any authorise/unauthorised user trying to access the application. All transaction log should be there. Detail requirement will be in FRS document.
19	3. PART III: TERMS OF REFERENCE PAGE:47 CLAUSE:29.3.1.5.ii	Need clarity with regards to the clause 'Press interactions'.	Data which is Required for 'Press interactions' will be provided by SPA if any.
20	3. PART III: TERMS OF REFERENCE PAGE:48 CLAUSE:29.3.1.9 CLAUSE:29.3.1.11	TCS provides the USER level authentication with unique login credentials for evaluators and controllers . In order to maintain secrecy of the candidates no personal is granted access to candidate information . But should the need arise for MPPSC to access such information the same can be done through metadata i.e.. barcodes against answer script details .	This is very high level of confidential information and should not be visible without proper authentication and authorisation. There must be User Level Authentication/Digital Signature will be used to view candidates, Information.
21	3. PART III: TERMS OF REFERENCE PAGE:48 CLAUSE:29.3.1.14	Please confirm if the clause relates to the RTI query handling . If not Please explain the scope for this statement.	Providing information related to RTI query received in MPPSC.
22	3. PART III: TERMS OF REFERENCE PAGE:48 CLAUSE:29.3.1.16	Need clarity with regards to rubrics and resource allocation part .	Scoring rubrics means different dimension definition, examples and measurement criteria that illustrate the attribute being measured.
23	3. PART III: TERMS OF REFERENCE PAGE:48 CLAUSE:29.3.1.17		Means distribution of answer script or any question can be allocated to evaluator depend on MPPSC decision and strategy.

24	3. PART III: TERMS OF REFERENCE PAGE:49 CLAUSE:29.3.1.25	TCS conducts quality check for scanned answer scripts to ensure readability. Please clarify if the statement related only to scanning stage or it extends further during the evaluation stage.	Related to Scanned Image while scanning at scanning center and also while evaluation process.
27	3. PART III: TERMS OF REFERENCE PAGE:51 CLAUSE:29.3.1.58	TCS iON Digital Marking solution is hosted through TCS data centre and local servers are maintained at respective centres for centre related activities. Answer scripts are uploaded to TCS data centre and for evaluation same are downloaded on local servers at evaluation centres. Evaluated answer scripts are again uploaded to TCS data centre.	Server must be installed in MPPSC office Indore
29	29.3.1.67	Facility of stepwise configuration is available with the solution.	Parameter should be configurable for each and every question, details will be in FRS Document.
30	3. PART III: TERMS OF REFERENCE PAGE:51 CLAUSE:29.3.1.70	TCS iON Digital Marking solution provides broadcasting messaging services for the supervisor to communicate any news/problems to evaluators and examiners.	Internal messaging service within the application between evaluator and reviewer or exam controller. Kind of chat module should be there, details will be in FRS Document.

**Corrigendum and Addendum to Request For Proposal (RFP) for Scanning Of Answer Books And On Screen Marking System
(Ref: Vigyapti No...Q-01/IT/2016,indore, Dated 14/10/2016)**

Corrigendum:

No	Clause No.	Existing RFP Clause	New RFP Clause
1	GENERAL (FUNCTIONAL REQUIREMENTS PAGE:46 CLAUSE:3.1.4	SPA will allow third party audit for the Scanning Centres, and post Evaluation for SAB-OMS for the authenticity of data by a third party if MPPSC desire to do so.	SPA will allow third party audit for the Scanning Centres, and post Evaluation for SAB-OMS for the authenticity of data by a third party if MPPSC desire to do so. Audits and/or inspections under the Contract Agreement shall be conducted during normal working hours of the Bidder solely in connection with the activities in relation to the Contract Agreement and upon reasonable advance written notice of not less than 15 days to Bidder at the cost of MPPSC.
2	Annexure-2, Undertaking by Bidder PAGE:63	We undertake, if our proposal is accepted, we will obtain a Performance Guarantee issued by a nationalized bank in India, acceptable to MPPSC for a sum of Rs. 30, 00000/- (Thirty Lakh) or 15% of the project cost as quoted in our commercial proposal of the Bid document for the due performance of the contract	We undertake, if our proposal is accepted, we will obtain a Performance Guarantee issued by a nationalized bank in India, acceptable to MPPSC for a sum of Rs. 30, 00000/- (Thirty Lakh) or 10% of the project cost as quoted in our commercial proposal of the Bid document for the due performance of the contract
3	1. BID INVITATION PAGE:7	Performance Guarantee Value 15% of Contract value or 30 lakh whichever is higher	Performance Guarantee Value 10% of Contract value or 30 lakh whichever is higher (Performance Guarantee Value will be 10% of Project cost in all the RFP Clauses)

4	PAGE-7, 1.8 Time Schedule of various Tender related events:-	Bid Security: Rs. 2,40,000/- (Rupees Two Lac Forty Thousand only)	Bid Security: Rs. 6,00,000/- (Rupees Six Lacs only)
5	PAGE-10, 2.2 BRIEF DESCRIPTION OF BIDDING PROCESS	2.2.5 Stage – 4 Financial Bid of only those bidders qualified in stage 3 will be opened on a pre-decided date and time as per clause 3.8 At the end of stage 1, 2 and 3 the Chairman, MPPSC will announce a list of qualified bidders for next stage and in the end at Stage 4, will finally declare successful bidder.	2.2.5 Stage – 4 Financial Bid of only those bidders qualified in stage 3 will be opened on a pre-decided date and time as per clause 3.8 At the end of stage 1, 2 and 3 the Chairman, MPPSC will announce a list of qualified bidders for next stage and in the end at Stage 4, will finally declare successful bidder who is L1 in Financial Bid.
6	PAGE-14, 2.15 BID SECURITY	2.15.3 Bid, not accompanied by the Bid Security or not found in order, shall not be opened and returned to the bidder. 2.15.5 (c) If the selected bidder fails within the specified time limit to sign the agreement	2.15.3 Bid, not accompanied by the Bid Security or not found in order, shall not be opened and returned to the bidder called as rejected Bid. 2.15.5 (c) If the selected bidder fails within the specified time limit to sign the agreement or not responding the commission query.
7	PAGE-19, 3.7 EN3 TECHNICAL BID: PROJECT SOLUTION CLAUSE 3.7.5	3.7.5 Bidders are advised to describe proposed solution covering all above mentioned points and Technical specifications as per TOR. Chairman MPPSC reserves the right to take appropriate action in this regard.	3.7.5 Bidders are advised to describe/ demonstration proposed solution covering all above mentioned points and Technical specifications as per TOR before opening the financial bid. Chairman MPPSC reserves the right to take appropriate action in this regard.
8	PAGE-20, 3.8 EN4: FINANCIAL BID Clause 3.8.2	3.8.2 Prices shall be quoted entirely in Indian Rupees inclusive of all applicable taxes, levies, duties, freight and insurance etc. In case of discrepancy between amount given in words and figures, the details given in words shall prevail. The bid not submitted in prescribed format will be rejected.	3.8.2 Prices shall be quoted entirely in Indian Rupees inclusive of all applicable taxes, levies, duties, freight and insurance etc. In case of discrepancy between amount given in words and figures, the details given in words shall prevail. The bid not submitted in prescribed format and if any overwriting on amount given in words and figures will be rejected.

9	PAGE-22, 4.3 BID OPENING COMMITTEE AND BID EVALUATION COMMITTEE	The bid evaluation committee constituted by MPPSC shall evaluate the tenders. This may involve the representations from field and/or other department's IT experts. The decision of the bid evaluation committee in the evaluation of the Technical and Commercial bids shall be final. No correspondence will be entertained outside the process of negotiation/ discussion with the committee. The Chairman MPPSC at his sole discretion may constitute a different bid evaluation committee for Stage IV	The Bid opening committee constituted by MPPSC shall open the Bid The bid evaluation committee constituted by MPPSC shall evaluate the tenders. This may involve the representations from field and/or other department's IT experts. The decision of the bid evaluation committee in the evaluation of the Technical and Commercial bids shall be final. No correspondence will be entertained outside the process of negotiation/ discussion with the committee. The Chairman MPPSC at his sole discretion may constitute a different bid evaluation committee for Stage I-IV
10	PAGE-22, 4.4 SHORT LISTING AND SELECTION OF BIDDER	4.4.1 Bid opening committee shall open Envelop 1 and 2, as well as conduct Stage-I evaluation as per clause 4.5 4.4.7 The Bids received will be evaluated on technical and Quality parameters. After evaluation at Stage-I, Stage-II and Stage III, the controller examination 1 and 2 and AO will at Stage IV open financial bid of technically qualified bidders and decode them. After decoding Lowest Financial Bid will be approved by the commission. 4.4.8 Looking at the nature of the scope of the work entire Commercial Bid process will be confidential.	4.4.1 Bid opening committee shall open Envelop 1 and 2 sequentially as given clause 2.2 , as well as conduct Stage-I evaluation as per clause 4.5 4.4.7 The Bids received will be evaluated on technical and Quality parameters. After evaluation at Stage-I, Stage-II and Stage III, the bid committee constituted by chairman will at Stage IV open financial bid of technically qualified bidders and decode them. After decoding Lowest Financial Bid will be approved by the commission. 4.4.8 Looking at the nature of the scope of the work entire Commercial Bid process will be confidential among the bidders .
11	PAGE-23 4.5 STAGE-I EVALUATION OF SUBMISSION OF BID SECURITY AND COST OF THE RFP	4.5. The envelop 2 of those bidders who have submitted both the cost of RFP document and Bid Security, will be opened immediately	4.5.2 The envelop 2 of those bidders who have submitted both the cost of RFP document and Bid Security, will be opened as define clause 2.0.

12	Page25 4.6 STAGE-II EVALUATION OF PRE- QUALIFICATION	<p>Note:</p> <p>1 Bid Evaluation Committee will assign points to the bidders as per criteria mentioned above 4 points. The passing score in stage II is 35 out of Total 60 (Sixty) Marks in the above mentioned criteria (Technical Parameter – Checklist, Point 1-4).</p> <p>2 In case of consortium evaluation will be done on joint capacity of partners in consortium.</p> <p>3. For point number 2, 3 and 4 only for UPSC/PSC, CENTRAL/STATE UNIVERSITIES, CENTRAL/STATE PSU’S OR GOVERNMENT/SEMI GOVERNMENT will be considered.</p>	<p>Note:</p> <p>1 Bid Evaluation Committee will assign points to the bidders as per criteria mentioned above 4 points. The passing score in stage II is 35 out of Total 60 (Sixty) Marks in the above mentioned criteria (Technical Parameter – Checklist, Point 1-4).</p> <p>2 For point no 1 clause 2.1.8 will be considered</p> <p>3 In case of consortium evaluation will be done on joint capacity of partners in consortium.</p> <p>4 For point number 2, 3 and 4 only for UPSC/PSC, Govt./Semi Govt. Institutions, Central/state PSU, Central/state Universities/Examination Boards will be considered.</p>
13	PAGE-27, 6. PERFORMANCE BANK GUARANTEE	<p>6.1 The Bidder shall at his own expense, deposit with commission, within Fifteen (15) working days of issuance of letter of acceptance or prior to signing of the contract, whichever is earlier, an unconditional and irrevocable Performance Bank Guarantee (PBG) from a Scheduled/ nationalized Bank acceptable to MPPSC, payable on demand, for the due performance. This PBG shall be for an amount 15% of Contract value or 30 Lakh for Scanning of Answer Books and Onscreen Marking Project, whichever is higher. All charges whatsoever such as premium, commission, etc. with respect to the PBG shall be borne by the bidder. The PBG shall be valid till 6 months after the expiration of contract period 6 Months or declaration of result whichever is later and should be in the standard format prescribed by Reserve Bank of India. On successfully completion of contract, the PBG will be returned to the SPA after one year of date of completion.</p> <p>6.2 On submission of Performance Guarantee as above and signing the agreement, the bid security of Rs. 2,40,000/- shall be released to the bidder</p>	<p>6.1 The Bidder shall at his own expense, deposit with commission, within Fifteen (15) working days of issuance of letter of acceptance or prior to signing of the contract, whichever is earlier, an unconditional and irrevocable Performance Bank Guarantee (PBG) from a Scheduled/ nationalized Bank acceptable to MPPSC, payable on demand, for the due performance. This PBG shall be for an amount 10% of Contract value or 30 Lakh for Scanning of Answer Books and Onscreen Marking Project, whichever is higher. All charges whatsoever such as premium, commission, etc. with respect to the PBG shall be borne by the bidder. The PBG shall be valid till 6 months after the expiration of contract period 6 Months or declaration of result whichever is later and should be in the standard format prescribed by Reserve Bank of India. On successfully completion of contract, the PBG will be returned to the SPA after all the contractual liability will be over.</p> <p>6.2 On submission of Performance Guarantee as above and signing the agreement, the bid security of Rs. 6,00,000/- shall be released to the bidder</p>

14	PAGE-29 9. MISCELLANEOUS	Added new Clause	9.4 The agreement may also be renewed subject to conditions specified for one more year with same price.
15	PAGE-34 5. PROCESS FEE AND PAYMENT TO SPA	5.4 The SPA shall be entitled for the receipt of the process fee as payment on raising bill as prescribed and as per lawful deduction as following: i. 20% of payable process fees after scanning of answer books ii. 55% of the payable process fee after onscreen marking is done and result for written(Mains) is prepared. iii. Rest 25% of payable process fee after date of complete conduct of examination.	5.4 The SPA shall be entitled for the receipt of the process fee as payment on raising bill as prescribed and as per lawful deduction(applicable taxes) as following: i. 20% of payable process fees after scanning of answer books ii. 55% of the payable process fee after onscreen marking is done and result for written(Mains) is prepared. iii. Rest 25% of payable process fee after date of declaration of final result.
16	PAGE-36 10. RENEWAL OF AGREEMENT	10.2 The Commission on receipt of application as per clause 10.1 above may on his sole discretion consider the application and extend the period of Agreement. Further it shall not be binding on the Chairman MPPSC to extend the period of agreement and he may reject application without assigning any reason.	10.2 The Commission on receipt of application as per clause 10.1 above may on his sole discretion consider the application and extend the period of Agreement with same conditions. Further it shall not be binding on the Chairman MPPSC to extend the period of agreement and he may reject application without assigning any reason.
17	PAGE- ANNEXURE – 10 ANNUAL TURNOVER STATEMENT	Added: Average Turnover in last 3 financial years (13-14, 14-15 & 15-16).	Average Turnover Turnover in Crores (Rs.) Average Turnover in last 3 financial years (13-14, 14-15 & 15-16).

Note: All other conditions of the RFP remain the same.